

# Audit, Pensions and Standards Committee

## Agenda

Tuesday 13 September 2016

7.00 pm

COMMITTEE ROOM 1 - HAMMERSMITH TOWN HALL

### MEMBERSHIP

Administration:	Opposition
Councillor Iain Cassidy (Chair) Councillor Ben Coleman Councillor Michael Cartwright Councillor PJ Murphy Councillor Guy Vincent	Councillor Michael Adam Councillor Nicholas Botterill Councillor Mark Loveday Councillor Donald Johnson

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Members of the public are welcome to attend. A loop system for hearing impairment is provided, along with disabled access to the building.

Date Issued: 05 September 2016

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<u>Item</u>	<u>Pages</u>
<b>1. MINUTES OF THE PREVIOUS MEETING</b> To approve the minutes of the meeting held on 15 June 2016 as an accurate record and note any outstanding actions.	1 - 9
<b>2. APOLOGIES FOR ABSENCE</b>	
<b>3. DECLARATIONS OF INTEREST</b> More information about declarations of interest can be found on the next page.	
<b>4. ANNUAL STATEMENT OF ACCOUNTS 2015-16</b>	10 - 242
<b>5. TREASURY OUTTURN REPORT 2015-16</b>	243 - 251
<b>6. INTERNAL AUDIT QUARTERLY REPORT - APRIL TO JUNE 2016</b>	252 - 289
<b>7. HEAD OF INTERNAL AUDIT ANNUAL ASSURANCE REPORT 2015-16</b>	290 - 313
<b>8. INTERNAL AUDIT CHARTER AND STRATEGY</b>	314 - 323
<b>9. DATES OF FUTURE MEETINGS</b> The next meeting will be held on 7 December 2016.	
<b>10. EXCLUSION OF THE PUBLIC AND PRESS</b> The Committee is invited to resolve, under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraph 3 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.	
<b>11. EXEMPT MINUTES OF THE PREVIOUS MEETING</b>	Exempt
<b>12. FINAL INTERNAL AUDIT REPORT - FULHAM PRIMARY SCHOOL 2015-16</b>	Exempt

**13. FINAL INTERNAL AUDIT REPORT - MITIE HEALTH AND SAFETY CHECKS 2015-16**

Exempt

**More Information About Declarations of Interest**

If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.

At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.

Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.

Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.